



DR. BHIM RAO AMBEDKAR COLLEGE
(University of Delhi)

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Ref. No. BRAC/Notice/Students/2019-20/ 1107

Dated: 14.01.2020

Notice
(STUDENTS)

Short-Term Programme: "Basics of Computer and its Applications"

Students interested in Short-Term Add-on Course: "**Basics of Computer and its Applications**", to be conducted by the College may register with the College after paying the necessary fee.

Such a course will give hands on training and is expected to enlarge job opportunities.

Module I of the computer course will include the introduction of Computers (Hardware & Software), MS-Word, MS-Excel, MS-Powerpoint, Internet Surfing and E-Mail.

Duration: Three weeks Programme with 3 sessions per week

Timings: 02.30 p.m. to 04.30 p.m.

Course Fee: Rs.800/ only (Non- Refundable) to be downloaded on line,
Website link: www.brambedkarcollege.ac.in

Interested students can download Form from the college website & register themselves **Sh. Sunil Sachdeva (Library)** latest by 24.01.2020.

Selection will be on the **first-cum-first** basis strictly.


Certificate will be given after the successful completion of the course with full attendance, Practical Exam and adhering to the college code of conduct.

For any query /clarification please contact to Convenor.


(Purshottam)

Convenor

Add-on Computer Course

(G. K. Arora) 
Principal

Copy for information and necessary action to:

1. Sr. P.A.
2. S.O. (Admn.)
3. S.O. (A/cs.)
4. SNA: to upload on website
5. Mr. Sunil Sachdeva: to follow up work
6. Mr. Neeraj: to display on Notice Boards

7. SNA: To upload on College website