



DR. BHIM RAO AMBEDKAR COLLEGE  
(University of Delhi)

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Ref. No: BRAC/Admn./Int.Asses./2017-18/789

Dated: 03.11.2017

**NOTICE**

(Teaching Notice Board)

Ref: Earlier College Notice dated 24.04.2017 & 07.04.2017

Sub: **Online submission of Internal Assessment marks for Examination 2017-18 (Nov-Dec 2017)**

All the teachers are hereby requested to kindly submit the Individual Internal Assessment Record duly moderated by their respective Departmental Moderation Committee (as per below) latest by on or before 24.11.2017.

S.N.	Name of the Dept.	Senior-most Teacher	Current Year Teacher-in-charge 2017-18	Previous Year Teacher-in-charge 2016-17
1	Business Economics*	Dr. Rakesh Shahani (Dr. Nalin Kumar)	Mrs. Pratibha Verma	Dr. Rakesh Shahani
2	Commerce	Dr. Neelam Gupta	Dr. Sangeeta Sharma	Mr. Anish Gupta
3	Economics*	Dr. Harish	Dr. Sonia Aggarwal	Dr. Narender Thakur (Mrs. Pratibha Verma)
4	English	Dr. Manju Ailawadhi	Dr. Archana Mathur	Dr. Tamal Dasgupta
5	Geography	Dr. Ramashray Prasad	Dr. Monica Ahlawat	Dr. M. S. Kadyan
6	Hindi	Dr. M. S. Vats	Dr. Rajendra Prasad	Mrs. Rajni
7	History*	Dr. S. S. Chawla (Dr. Kusum Nehra)	Dr. Jaya Verma	Dr. S. S. Chawla
8	Mathematics*	Dr. Sarla Bhardwaj (Mrs. Pratibha Verma)	Dr. Sarla Bhardwaj	Dr. Sarla Bhardwaj
9	Political Science*	Dr. Rajesh Upadhyaya (Dr. M. S. Vats)	Dr. Nalin Kumar	Dr. Rajesh Upadhyaya
10	Psychology*	Dr. Anita Srivastava (Dr. M. S. Vats)	Dr. Anita Srivastava	Dr. Malinee Priya
11	Social Work	Dr. V. P. Singh	Dr. B. M. Dash	Dr. Tushti Bhardwaj

\* In the Department where the name of a Teacher is repeated, another Teacher had been nominated from the Moderation Committee, which also (as per earlier set precedent) is supposed to moderate the Internal Assessment Marks.

Following University of Delhi guidelines, **Monitoring Committee for Internal Assessment** has been constituted by the Staff Council for the Academic Year 2016-17 is as under: 1. Principal (Chairperson); 2. Dr. K. K. Sharma (Convenor); 3. Dr. Nalin Kumar (Co-convenor); 4. Dr. M. S. Vats; 5. Mrs. Pratibha Verma; 6. Dr. Kusum Nehra; and 7. Dr. Mamta (Deptt. of Commerce).

The Convenor is requested to convene a meeting to discuss & finalize all related matters.

**Please Note:**

1. Teachers' may collect the I.A. Proforma from their concerned Dealing Assistant from 08.11.2017 onwards.
2. All The Departmental Moderation Committees are requested to ensure that the Internal Assessment of their respective department teachers is duly moderated by this Committee/Convenor, I.A. Committee before submission by hand to Mr. Kanishk Nautiyal, who will coordinate at all level to complete the all process of Internal Assessment work under guidance of the Convenor and in his absence to Mr. Thakur Prasad latest by 24.11.2017.
3. Weightage (if any) in respect of NCC/NSS/Cultural/Sports/Medical to be given by the respective teacher and as per the guidelines issued by the Attendance Committee which is also requested to countersign on all the I.A. Proforma of the teachers as well.
4. The overwriting is to be authenticated by the respective Moderation Committee/Convenor, I. A. Committee.
5. The Internal Assessment of all the courses has to be verified/countersigned by each member of the monitoring committee before final submission to the University.

Copy for information & necessary action to:

1. Convenor, I.A. Committee; 2. Dr. Nalin Kumar (Co-convenor); 3. Dr. M. S. Vats; 4. Mrs. Pratibha Verma; 5. Dr. Kusum Nehra; 6. Dr. Mamta; 7. Convenor, Attendance Committee; 8. All above concerned; 9. SPA; 10. S.O. (Admn.); 11. SNA: E-mail & College Website; 12. Consultant; 13. Staff Room Notice Board

Principal  
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