



DR. BHIM RAO AMBEDKAR COLLEGE

(University of Delhi)

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Ref. No: BRAC/Admn./Int.Asses./2018-19/ 10

Dated: 04.04.2018

NOTICE

Ref: Earlier College Letter dated 24.04.2017, 07.04.2017, 03.11.2017 & 29.01.2018

An Internal Assessment Committee already existing is as under:

1. Dr. K. K. Sharma (Convenor)
2. Dr. Nalin Kumar (Co-convenor)
3. Dr. M. S. Vats
4. Mrs. Pratibha Verma
5. Dr. Kusum Nehra
6. Dr. Mamta (Commerce) in place of Dr. Sangeeta Sharma Dhaor (On Leave)

This Committee with its Convenor, Dr. K. K. Sharma is requested to undertake the work as required by the University from time to time and will be responsible to get the work completed as per the University time deadlines.

This Committee will be assisted by Sh. Kanishk Nautiyal and Sh. Thakur Prasad; and will coordinate at all the levels to complete the whole process successfully under the guidance of the Convenor and will be responsible for the entire work of Internal Assessment & Practical Exam work & Proforma. Mr. Kanishk is required to get in touch with the concerned Dealing Hands for checking discrepancy in the number of students and also to verify for the exact number of students.

All the concerned Dealing Hands are required to cooperate and will give the Blank Internal Assessment Proforma to the concerned teachers and thereafter teachers will submit the duly filled in proforma to Mr. Kanishk Nautiyal also to be shown to the students.

Mr. Kanishk will enter the marks carefully which will be further cross-checked by the concerned teachers. Mr. Kanishk will also enter the Practical marks submitted by the concerned teachers and will generate the Award List of the papers to be evaluated in the College in consultation with Dr. Sarla Bhardwaj.

Copy for information & necessary action to:

A. Dealing Hands:

- (i) Sh. Satbir; (ii) Sh. Rajendra Bisht; (iii) Sh. Azad
(iv) Sh. Mahesh Arya; (v) Sh. Vijender Singh; (vi) Mrs. Shobha
Sharma; (vii) Sh. Ravinder Singh

B. (i) Sh. Kanishk Nautiyal; (ii) Sh. Thakur Prasad

C. (i) SPA; (ii) S.O. (Admn.); (iii) SNA: To upload on Website

D. (i) All above concerned

Principal 04/04

BEHAR

04/18

Plu

04/18

Ravinder

04/18

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