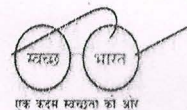




# DR. BHIM RAO AMBEDKAR COLLEGE (University of Delhi)

Main Wazirabad Road, Delhi-110094, Phones: 22814126, Telefax: 22814747  
Email: info@drbramedkarcollege.ac.in; bramedkarcollege.du@gmail.com;  
principal@drbramedkarcollege.ac.in; www.drbramedkarcollege.ac.in



Ref. No. BRAC/ 2017-18/

Dated: 14.12.2017

## NOTICE

### Sub: Expression of Interest for Services and Civil Works

Interested parties may submit their profiles duly signed and stamped in a sealed envelope inscribing on the top the name of service to provide to the undersigned immediately in the given format with the supporting document.

**(A) Services:** (1) Taxi Hiring; (2) Maintenance: Photocopier, Communication equipment; (3) Canteen & Catering Service/Contractor; (4) Repair and Maintenance of Computer Peripherals, Printer; Cartridge refilling/ refurbishing; (5) Hardware Software/ Networking/ Repairing of-UPS/ Printer/ Laptop/ CCTV Cameras/ Computer/ Audio-Video System/ Projectors/ Mason Work/ Labour/ Electrician/ Pesticide Control/ Welder/ Indoor-Outdoor Gym Instructor (6) Repair of Wooden and Steel furniture; (7) Paint/polishing on steel and wooden furniture and workstation; (8) Drawings/ white washing (9) Plumber services; (10) Repairs of Video recorder & SLR/DSLR camera and other Electronic appliances, inverter etc.; (11) Repair and maintenance of AC; (12) Indoor-Outdoor Gym equipment's; (13) Photography/Videography; (14) Tent and seating arrangements; (15) Website design (English & Hindi); (16) Hindi Translator for prospectus, Annual Report, I-Card and Website; (17) Printing, Editing work, Typing, Language Conversion, Formatting etc. of Articles, Prospectus, Forms, Calendar, Dairy, Certificates etc.; (18) Service provider for Manpower such as Mali /Security Guard, Safai Karmachari and other office staff; (19) Repair and maintenance of refrigerator, water coolers, RO/Water purifier and Hot case/oven; (20) Plantation; (21) Making of hoarding, flex board, name plates etc.; (22) Washing of chairs; (23) Hiring sound system etc. for different cultural functions in the College; (24) E-waste disposal of caddies, condemned items etc.; (25) Dry-cleaning; (26) Repair & maintenance of gardening equipment's; (27) Motor winding/repairing; (28) Mural work; (29) Land reclamation etc.; (30) Hiring *Rangoli* making, stage decoration; (31) Doctor, Nurse, Psychologist/Counselor; (32) Digitalization of Office records etc.

**(B) Civil Work:** (1) Porta Cabins; (2) White Washing; (3) Horticulture; (4) Construction of an Open air theater (site visit). (5) Parking shed maintenance, sanitation work.

Mere submission of EOI will not confer any right for the award of contract. Only short listed agencies with complete details based on the general evaluation will be contracted for presentation at the later date for further action.

You may send your detailed particulars/company profile along with complete details of experience, Contact No. and charges per day as applicable on the College Website No. www.drbramedkarcollege.ac.in for making a panel so that services could be availed as per requirements.

 PRINCIPAL

Copy to:

(1) SNA to please uploaded on College Website & for University website.....; (2) Sr. P.A.....